



Mamamayan Muna

ADMINISTRATION OF
CAREER SERVICE EXAMINATIONS
Re: Schedule of Examination Fees,
Revised 2011

Number: 1100152

01 FEB 2011

Promulgated: _____

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RESOLUTION

WHEREAS, Section 7, Chapter 2 of Book V of Executive Order No. 292, otherwise known as the Revised Administrative Code of 1987, stipulates that a characteristic of the career service is "entrance based on merit and fitness to be determined as far as practicable by competitive examination";

WHEREAS, Item 7, Section 12, Chapter 3 of Book V of the same Executive Order provides that the Civil Service Commission (CSC) shall have the power to control, supervise, and coordinate civil service examinations;

WHEREAS, as a key component to substantiate the merit and fitness principle in the government, the CSC administers the Career Service Examination (CSE) for Professional and Sub-professional levels, passing of which results in the conferment of Career Service Professional and Sub-professional eligibilities appropriate for permanent appointment to corresponding positions in the government, along with the qualification requirements for education, experience and training;

WHEREAS, both levels of the CSE are being conducted in two modes: via the Paper-and-Pencil Test (PPT); and via the Computer Assisted Test (CAT). The CSE-PPT is conducted nationwide at least twice a year, while the CSE-CAT is administered at least three times a week at the CSC Central Office, and six times a month at the CSC-Cordillera Administrative Region. The CSE-CAT would also be administered at the other CSC Regional Offices after passing the corresponding accreditation test to conduct the examination;

WHEREAS, administration of the CSE entails a critical set of procedures and requirements, including a capable workforce and adequate provision of resources;

WHEREAS, the CSC is empowered to prescribe examination fees for civil service examinations pursuant to Section 62, Chapter 10 of Book V of Executive Order No. 292, otherwise known as the Revised Administrative Code of 1987;

WHEREAS, existing fees for Career Service Examinations are, as follows: CSE-PPT (Professional and Sub-professional) – P350.00; and CSE-CAT (Professional and Sub-professional) – P400.00. Said rates were effected in 2005 through CSC Resolution No. 050232 dated February 16, 2005;

WHEREAS, a study on the state of conduct of Career Service Examinations was undertaken by the Commission in the light of emerging developments and movements affecting the systems, procedures, services and materials entailed in the administration of the examinations;

WHEREAS, an integral part of the aforementioned study is a review of the unit cost of expenses incurred in the conduct of the different stages of both the CSE-PPT and CSE-CAT;



WHEREAS, the results of such cost analysis revealed that there is a considerable increase in the unit cost of expenses being incurred in the conduct of the CSE such that the existing examination fees are no longer sufficient to reasonably cover the examination expenses. Hence, it can be said that the existing examination fees are no longer realistic as to level off with the demands of the prevailing economic conditions in general, and the prevailing cost of related materials and services in particular;

WHEREAS, there is a manifest need to adjust the existing rates of examination fees to a reasonable level that would enable and support a continued efficient administration of the Career Service Examinations;

WHEREFORE, the Commission hereby **RESOLVES** to adopt and prescribe the following Revised Schedule of Fees for the Career Service Examination covering both Professional and Sub-professional levels:

Career Service Examination (Professional and Sub-professional levels)	
Mode of Examination	Amount of Examination Fee
Paper and Pencil Test (PPT)	Php500.00
Computer Assisted Test (CAT)	Php600.00

The Commission further **RESOLVES** that the abovementioned rates shall take effect beginning with the first schedule of CSE-PPT to be administered for CY 2011, and with the first schedule of CSE-CAT to be administered for the 2nd quarter of CY 2011.

Finally, the Commission **AUTHORIZES** the Examination, Recruitment and Placement Office (ERPO) to conduct a periodic cost analysis of the Career Service Examination operations every three years, commencing from the date of promulgation of this Resolution.

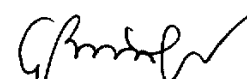
Quezon City.


FRANCISCO T. DUQUE III
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Attested by:


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